**Project Charter for the "Student Management System (SMS)"**

**1. Project Overview**

* **Project Name**: Student Management System (SMS)
* **Sponsor**: ABC University
* **Project Manager**: John Doe
* **Start Date**: September 1, 2024
* **End Date**: March 1, 2025
* **Budget**: $100,000

**2. Project Purpose**

The purpose of the **Student Management System (SMS)** is to develop a web-based system that automates the process of managing student information, including course registration, grade management, and attendance tracking. The system will replace manual processes with a modern, efficient platform for both students and staff at ABC University.

**3. Project Objectives**

* Develop a centralized system for managing student data.
* Automate course enrollment, class scheduling, and attendance tracking.
* Provide secure access for students, faculty, and administrators.
* Ensure a user-friendly interface for students and staff to manage academic activities.

**4. Project Scope**

* **In Scope**:
  + Development of a web-based platform.
  + Features: Student registration, grade tracking, attendance management, course enrollment.
  + Roles: Admin, Faculty, Student.
* **Out of Scope**:
  + Mobile application development.
  + Financial management, tuition, or fee-related functionalities.

**5. Key Stakeholders**

* **Sponsor**: ABC University Administration
* **Project Manager**: John Doe
* **Development Team**: XYZ Software Solutions
* **End Users**: University Students, Faculty, and Administrators

**6. High-Level Deliverables**

* Requirements Specification Document
* Student Management System Web Application
* User Training and Documentation
* System Documentation and Maintenance Plan

**7. Risks and Assumptions**

* **Assumptions**:
  + Required data and resources will be made available on time.
  + Stakeholders will actively participate in requirement gathering and system testing.
* **Risks**:
  + Possible delays due to integration with existing university systems.
  + Budget overruns due to unforeseen development issues.
  + Security risks related to handling sensitive student information.

**8. Milestones**

* **Project Kickoff**: September 1, 2024
* **Requirement Gathering Complete**: September 15, 2024
* **System Design Complete**: October 5, 2024
* **Development Phase 1 Complete**: December 15, 2024
* **Testing Complete**: February 15, 2025
* **Final Deployment and Project Closure**: March 1, 2025

**9. Approval**

The undersigned approve the project charter and agree on the project’s scope, objectives, and deliverables.

**Project Sponsor**: Jane Smith, ABC University  
**Project Manager**: John Doe, XYZ Software Solutions

**Approval Date**: August 25, 2024

This charter provides a clear and concise overview of the project, covering its purpose, objectives, scope, and risks, which can be used as an example for your students.